



Valley Forge Rug Braiding Guild

Minutes for Zoom Meeting and Rug Challenge: Braided Hats & Braided Sculpture Saturday, May 8, 2021, 11:00 a.m. EST

1. Call to Order

President Colleen Blaisdell called the meeting to order at 11:02 a.m.

2. Approve/Add to: Agenda

There were no items added to the agenda. The agenda was approved.

3. Correct/Approve: Minutes of 4/10/2021 meeting

There were no corrections to the Minutes of the previous meeting; unanimously approved.

4. Treasurer's Report:

The treasurer's report was included in the agenda for this month (also attached). The report was approved on motion made by Daria Gehris.

5. Election of Officers:

President Blaisdell read the slate of officers for next year which was presented at last month's meeting:

President:	Christine Manges
Vice-President:	Gail Seay
Treasurer:	Sherry Chilcutt
Secretary:	Karen Levendusky

All members present unmuted their computers and all were in favor; therefore, the slate of officers is approved. (Officer duties will transition during the month of June.)

6. Committees:

A. Fundraising/Scholarship: No report.

B. Retreat/Conference Committee: Chair Debbie Wykosky reported St. Francis Friary has just opened for conferences but she has no new information to report at this time.

C. Education Committee: Chair Christine Manges reported the Education Committee met recently and would like to create a body of videos to be available this summer for beginners to access, hopefully creating an incentive for them to join the guild. President Blaisdell agreed in the hope it would inspire new members to join the guild and take advantage of class offerings.

- D. Finance Committee:** Chair Pat Marchesano had nothing new to report.
- E. Media and Instagram Committee:** Chair Christine Manges had nothing new to report. President Blaisdell commented that the Instagram account is coming along nicely.
- F. Membership Committee:** Chair Daria Gehris reported two new members this month.
- G. Program Committee:** Chair Christine Manges reported the Program Committee will meet this coming Thursday. Programs are scheduled through the end of this year and they're starting to plan for next year. The June meeting technique will be four different ways to start a continuous braid and what the reason would be for using each one.

New Business:

- A. Budget:** President Blaisdell reported a draft of the budget has been put together by Vice-President Gail Seay with input from the committees to be presented at the June meeting. President Blaisdell requested any member or member acquaintance with an insurance background in Pennsylvania be approached to come forward if they can provide any assistance to the Board regarding liability insurance and to contact Gail Seay regarding this matter.
- B. Change to Duties and Procedures Document:** The Finance Committee has been added to the Duties and Procedures document.
- C. Guild Survey:** Christine Manges reported a survey is being prepared for members which will be totally anonymous. It is being done for member input on such things as meeting times, classes, programs, speakers, etc. She requested anyone with Google docs survey knowledge/experience come forward to assist her.
- D. Guild Archivist and Guild Photographers:** Email previously sent out to members by Christine regarding this topic for the future. As a historic organization we should be documenting ourselves and our work to be looked back upon.

7. Upcoming Special Events:

- a. May 29 at 11 am: Speaker: Helen Condon of Adirondack Rug Braiding
- b. June 26 at 11 am: Pam Rowan: Repairing a Braided Rug

8. Upcoming Meetings:

- a. June 19, 11 am (date change from June 12th)
- b. **NO MEETINGS JULY AND AUGUST**

Adjournment: President Colleen Blaisdell adjourned the meeting at 11:15 a.m.

The meeting was followed by the 2021 Rug Challenge: Braided Hats & Braided Sculpture.



Valley Forge Rug Braiding Guild

www.ValleyForgeRugBraidingGuild.org

TREASURER'S REPORT
CHECKING ACCOUNT
MAY 3, 2021

Beginning Balance on 4-8-21		\$6,362.98	
INCOME:			
Memberships (3)	\$30.00		
Class Registrations	\$65.00		
PayPal Deposits 241.63, 62.97, 183.18, 62.97	<u>\$550.75</u>	<u>\$645.75</u>	
TOTAL INCOME*		\$7,008.73	\$7,008.73
*Includes Funds of \$860.52 Received From:			
Footstool Raffle	\$458.00		
Donations \$410 -\$7.48 PP fee	\$402.52		
	-		
EXPENSES:			
Event: Donna McKeever	\$50.00		
Legal Advertising: Pittsburgh Legal Journal &	\$79.00		
Pittsburgh Post Gazette	\$117.00		
Teacher Payments 43.39, 57.33, 33.11, 344.32	<u>\$478.15</u>	<u>\$724.15</u>	<u>\$724.15</u>
Ending Balance on 5-3-2021			\$6,284.58